

The Tower Mental Health Foundation

Grant Application for 2016

The Tower Mental Health Foundation of Kansas is soliciting grant applications for calendar year 2016. The total amount of the grant(s) awarded will be approximately \$65,000. Eligible grant applicants include 501(c)(3) organizations or educational institutions that provide mental health care treatment and services to the residents of Kansas.

Announcement of Grant Funding

A grant or several grants will be awarded depending on the number of applications and the projects proposed to be funded.

Organizations Eligible to Receive Funding

Applicants may be either public entities or nonprofit organizations that are tax-exempt under Section 501(c)(3) of the Internal Revenue Code. To be eligible, an applicant organization must demonstrate the fiscal capacity to manage the funds. Non-profit or local prevention and or treatment agencies, community health departments, local or statewide coalitions and organizations will be eligible to apply.

Grant-Related Activities

Grant awards are limited to projects and activities that provide mental health care treatment and services to the residents of Kansas.

Grant Restrictions

Grant funds may not be used to subsidize individuals for the costs of their health care; to pay for medication, or personal care items; to support clinical trials of unapproved drugs or devices; or to construct or to renovate facilities. Restrictions preclude the use of any grant funds for direct or indirect lobbying or electioneering activities of any kind. Grant funds may not be used as a substitute for current operating funds or salaries supporting similar activities.

Timing of the Grant Application and Duration

Applications, by mail or hand-delivered, are due no later than close of business on **August 1, 2016**. Finalists for award(s) will be notified by September 1, 2016, if further information is necessary prior to making the final announcement.

The Grant Award(s) will be made and disbursed no later than November 1, 2016. Grant implementation should begin following the grant award and must be completed by December 31, 2017. All Grant funds should be expended by December 31, 2017 and grantee should file a final grant report with a report of expenditures and summary of the grant implementation within 60 days of the end of the projected grant activities and expenditures of funds. Interim reports are required.

Criteria for Grant Award Evaluation

Criteria used to assess grant applications will include:

- Innovation and effectiveness of the proposed grant activity and how it would change any current system.
- Description of the specific numbers of people to be impacted/served by the grant funded project.
- The applicant organization's capacity to implement the proposed project and manage grant funds.
- Evidence of measurable project outcomes.
- A reasonable and cost-efficient budget.
- Sustainability

Additional Information

Grant Applications must include: Name of Organization, FEIN, contact person, address, telephone, fax, email, website address (if available), narrative description of the program to be funded by the grant and any literature describing the applicant organization. The grant narrative description is limited to four pages and must include the anticipated positive outcomes for every dollar spent in the grant application.

Contact Person:

Whitney Casement
Tower Mental Health Foundation
c/o Office of the Attorney General
120 SW 10th Ave.
Topeka, Kansas 66612

The Tower Mental Health Foundation

Grant Application Cover Sheet

Coalition/Organization Name:
Lead Agency Contact, Director, or CEO Name:
Title:
Organization/FEIN:
Address:
Phone Number:
Fax Number:
Email Address:

Name of Primary Contact Person for Implementation of Grant Activities:
Title:
Organization/FEIN:
Address:
Phone Number:
Fax Number:
Email Address:

Lead Agency Signature: _____

Primary Contact Signature: _____

Amount of Funding Requested: _____

Due Date for Completed Application Materials is **August 1, 2016**.

Mail or hand-deliver to: Whitney Casement, Tower Mental Health Foundation of Kansas, c/o Kansas Attorney General's Office, 120 SW 10th Avenue, Topeka, Kansas 66612.

The Tower Mental Health Foundation **2016 Grant Proposal Narrative & Budget**

(Please provide the requested information in no more than four pages)

1. Title of Project and Organization Description

- Provide a description of the capacity of the applicant organization to implement the proposed project and manage the grant funds.

2. Vision Statement

- What is the identified need and what does your organization expect to achieve if this grant application is awarded?

3. Overall Objective/Goal

- What will be your outcomes or objectives (specific, measurable, achievable, realistic and time-related.)

4. Activities

- What actions will your organization undertake to achieve these objectives and who will be the responsible personnel for completing the activities?

5. Timeline and Process for Implementation

- Provide a description of the anticipated timeline for the project.

6. Evaluation

- How will the success of the grant funded project be evaluated for success.

7. Proposed Budget

- Provide an additional narrative explaining costs in each line item listed in the application's proposed budget.

The Tower Mental Health Foundation of Kansas is a tax-exempt private foundation. It was formed to manage charitable assets retained in the state of Kansas when the Menninger Clinic relocated to Houston, Texas. The purpose of the Foundation is to support research in psychiatry and psychology as well as the provision of mental health care and treatment for the residents of Kansas.