

# **Kansas Fights Addition Grant Review Board**

## **Meeting Minutes**

**Friday, June 9, 2023**

**9:00 a.m.**

**Kansas State Capitol**

**Room 152-S**

**300 SW 10th Avenue**

**Topeka, KS 66612**

### **Members Present**

Pat George, Chairperson  
Mike Brouwer  
Sara Caylor  
Robyn Chadwick  
Sandra Dixon  
Gary Henson  
Mike Kagay  
Monica Murnan  
Keith Rickard

### **Member Absent**

Jason Hess  
Laurie Krom

### **Committee Staff Present**

Robert Hutchison, Office of the Attorney General  
Christopher Teters, Office of the Attorney General  
Connie Burns, Committee Assistant  
Krista Machado, Sunflower Foundation  
Brandon Skidmore, Sunflower Foundation  
Shanna Zimmer, Sunflower Foundation

### **Others attending**

See attached list

There was a quorum present.

Chairperson Pat George called the meeting to order at 9:02 a.m. The Chair welcomed Board members and staff.

## **Approval of May 12, 2023 Board Meeting's Minutes**

*Sara Caylor moved to approve the Board Minutes for May 12, 2023, Sandra Dixon seconded the motion. The motion carried.*

## **Status Update from the Office of the Attorney General**

Chris Teters, Office of the Attorney General, provided a brief update on the settlement, working on finalizing the next round of settlements. Payments from those settlements are not expected until fourth quarter 2023.

Chris stated no new distributions to the state in the last month, but anticipates a Johnson & Johnson payment in July.

## **Conflict of Interest Form Review**

Robert Hutchison, Deputy Attorney General, provided the Board a draft of the Confidentiality and Conflict of Interest Statement. Mr. Hutchison explained the Statement covers both Confidentiality and a Conflict of Interest policy for the Board. It sets expectations for Board Members to keep information confidential when they have it and to report in advance any conflicts of interest with respect to applicants for grants.

The Board would like to adopt the Statement at this meeting and forward a signed copy and list of potential organizations that would possibly be a conflict to KFAB committee assistant.

*Robin Chadwick moved to approve the Conflict of Interest form provided by the Attorney General's office. Sara Caylor seconded the motion. The motion carried.*

## **Sunflower Foundation Financial Update**

Shanna Zimmer, Sunflower Foundation, provided an update on reported expenses from January 2023 through March 2023. Invoice amount of \$65,740.65 for Administrative Support Expenses to support of the Kansas Fights Addiction Act.

The Chair asked for a motion for a grant for the specified amount.

*Gary Henson moved to approve a grant for Sunflower Foundation expenses of \$65,740.65. Keith Rickard seconded the motion. The motion carried.*

## **Request for Proposals 1 & 2 and Needs Assessment Update**

Krista Machado, Sunflower Foundation provided an update on the Request for Proposals. Recap on the Treatment RFP Applicants:

- 71 applications from 62 different organizations most of which are non-profit
- all congressional districts received multiple applications
- all priority areas and strategies received at least two applications.

Prevention RFP will close June 23<sup>rd</sup> and has received 67 notices of intent,. Two webinars were held, 32 attendees for the first webinar and 29 for the second, and recordings are still available.

An estimated timeline was provided on: Request for Proposals 1, 2, and Needs Assessment.

Ms. Machado provided information on the process for reviewing the data from the RFP's, stated that the list of organizations and the Confidentiality and Conflict of Interest Statement must be signed and returned to Connie.

### **Discussion on the Applicant Review and Open Meeting Process**

Chair Pat George opened the meeting to discuss the review process for the grant applications and open records.

The next meeting will be Friday, July 14, 2023, at 9 am, in room 152-S in the Statehouse.

The Meeting was adjourned at 9:43 am.

Approved by Committee on:

\_\_\_\_\_  
(date)