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## 2024 PFA Grant Application

### PFA Grant Application and Guidelines

Through the Grant Program, the Victims Services Division seeks to ensure that Kansas crime victims: 1) are aware of their rights, 2) have their rights protected, 3) are aware of the services available to them, and 4) have access to quality services.

The State Protection From Abuse Fund (PFA) was established in 1984 and is to be used solely for the purpose of making grants to programs providing:

1. Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children;
2. Counseling and assistance to those victims and their children; or
3. Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.

**All moneys credited to the fund pursuant to K.S.A. § 20-367 and 60-2001, and amendments thereto, will be used only for ongoing operating expenses of such programs.**

Because of the operational nature of this grant, **you will not be required to provide project goals and objectives.** You will, instead, check off the grant goals that your agency provides below.

In addition, though you may continue to use the Project Budget Narrative as a tool, you do not need to provide the same detailed budget as in the past. There is a table provided below to enter the funding categories that will be supported by this funding. These funding categories are what you will report expenditures on quarterly using the PFA FSR (Financial Status Report).

### Which grant goals will the funding address in your agency?

- Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children
- Counseling and assistance to those victims and their children
- Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.
- None of the Above

Agencies may select more than one grant goal.

**Agency Name \***

**Agency City \***

**Primary Contact for Grant Project/Program \***

First Name

Last Name

**Email address for Primary Contact \***

**Phone Number for Primary Contact \***



**State Protection From Abuse Fund (PFA)**

*No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor's Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2024. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. NOTE: there is no guarantee that your full request will be awarded. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants> (<https://ag.ks.gov/victim-services/grants>).*

**Amount Requested \***

\$  USD

**Brief description of the agency (history, mission, structure, services offered, etc.) that will be funded by PFA (Protection From Abuse Fund) \***

**Did you receive PFA funding last year? \***

Yes

No

**List community partners. Please include law enforcement, local government, court system contacts, and other agencies with whom you collaborate.**

**Or upload the 2024 Community Partners New Projects form.**

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .xls, .xlsx

This form can be found on our website or via this link (<https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-community-partners.xlsx>).

**Check county or counties served by this grant.**

- Allen
- Anderson
- Atchison
- Barber
- Barton
- Bourbon
- Brown
- Butler
- Chase
- Chautauqua
- Cherokee
- Cheyenne
- Clark
- Clay
- Cloud
- Coffey
- Comanche
- Cowley
- Crawford
- Decatur
- Dickinson
- Doniphan
- Douglas

- Edwards
- Elk
- Ellis
- Ellsworth
- Finney
- Ford
- Franklin
- Geary
- Gove
- Graham
- Grant
- Gray
- Greeley
- Greenwood
- Hamilton
- Harper
- Harvey
- Haskell
- Hodgeman
- Jackson
- Jefferson
- Jewell
- Johnson
- Kearny

- Kingman
- Kiowa
- Labette
- Lane
- Leavenworth
- Lincoln
- Linn
- Logan
- Lyon
- McPherson
- Marion
- Marshall
- Meade
- Miami
- Mitchell
- Montgomery
- Morris
- Morton
- Nemaha
- Neosho
- Ness
- Norton
- Osage
- Osborne

- Ottawa
- Pawnee
- Phillips
- Pottawatomie
- Pratt
- Rawlins
- Reno
- Republic
- Rice
- Riley
- Rooks
- Rush
- Russell
- Saline
- Scott
- Sedgwick
- Seward
- Shawnee
- Sheridan
- Sherman
- Smith
- Stafford
- Stanton
- Stevens

- Sumner
- Thomas
- Trego
- Wabaunsee
- Wallace
- Washington
- Wichita
- Wilson
- Woodson
- Wyandotte

**Check State Judicial Districts served by this grant.**

- 1st Judicial District
- 2nd Judicial District
- 3rd Judicial District
- 4th Judicial District
- 5th Judicial District
- 6th Judicial District
- 7th Judicial District
- 8th Judicial District
- 9th Judicial District
- 10th Judicial District
- 11th Judicial District
- 12th Judicial District



- 13th Judicial District
- 14th Judicial District
- 15th Judicial District
- 16th Judicial District
- 17th Judicial District
- 18th Judicial District
- 19th Judicial District
- 20th Judicial District
- 21st Judicial District
- 22nd Judicial District
- 23rd Judicial District
- 24th Judicial District
- 25th Judicial District
- 26th Judicial District
- 27th Judicial District
- 28th Judicial District
- 29th Judicial District
- 30th Judicial District
- 31st Judicial District

**Number of unduplicated adults served by the PFA (Protection From Abuse Fund) during the SFY 2022? \***

Of the number listed above, how many of these (adult) services were related to sexual assault? \*

Of the number listed above, how many of these (adult) services were related to domestic violence? \*

Number of unduplicated children served by the PFA (Protection From Abuse Fund ) during the SFY 2022? \*

Of the number listed above, how many of these (child) services were related to sexual assault? \*

Of the number listed above, how many of these (child) services were related to domestic violence? \*

Please complete the table below to indicate service numbers for both children and adults. \*



	A	B	C	D	E
1	Number served	ACTUAL SFY 2022 grant project	ACTUAL SFY 2023 7/1/2022– 3/31/2023 Q1-	PROJECTED SFY 2023 7/1/2022– 6/30/2023 (use	PROJECTED SFY 2024 grant project 7/1/2023–
2	Children				

	A	B	C	D	E
3	Adults				
4	Total Individuals	0	0	0	0

## Program Budget Narrative



	A	B
1	Agency Name:	
2		
3	Operating Expenses for PFA Program	To be Paid by PFA Fund
4	Salary	
5	Fringe	
6	Travel and Training	
7	Converence/Workshops	
8	Supplies and Communications	
9	Facility (Lease/Maintenance/Repair/Utilities)	
10	Equipment	

Because the PFA funds are intended to support operational expenses, budget categories have been combined and simplified significantly to better enable grantees to utilize the funds. It is not necessary to report budgetary changes within a category. For example, if you have budgeted \$5000 for a salary of person 1 and that person leaves and a new person is hired at a different rate of pay, you will not have to submit a budget revision to reflect a different rate of pay **UNLESS YOU INTEND TO CHANGE THE BUDGET CATEGORY TOTAL**. Another example is the mileage rate. If the state reduces the mileage reimbursement rate, you will not need to revise your budget to reflect a different number of miles at a different rate **AS LONG AS YOUR TOTAL BUDGET FOR THAT CATEGORY WILL REMAIN UNCHANGED**. However, you will still submit budget changes if you budget in one category and need to shift funds to another category. For example, you budgeted for a new computer, but someone donated one instead. Now you want to move the funding to supplies. This will require a budget revision. Budgeting monies in equipment will require an **EIR** form to be completed for any purchase of an asset valued at \$500 or more. **To see a detailed list of accepted expenses and grant fund limitations, please click [HERE](#). If you wish to use the form from the**

**prior grant year, it can be downloaded from the website or from this** ([https://ag.ks.gov/docs/default-source/forms/victims-grants/2022-\(optional\)-project-budget-narrative-pfa.xlsx](https://ag.ks.gov/docs/default-source/forms/victims-grants/2022-(optional)-project-budget-narrative-pfa.xlsx))**LINK** ([https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-project-budget-narrative-pfa-\(optional\).xlsx](https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-project-budget-narrative-pfa-(optional).xlsx)). ([https://ag.ks.gov/docs/default-source/forms/victims-grants/2022-\(optional\)-project-budget-narrative-pfa.xlsx](https://ag.ks.gov/docs/default-source/forms/victims-grants/2022-(optional)-project-budget-narrative-pfa.xlsx))

**If you budgeted in Salary and Fringe, please describe the position title, names, and primary function each position serves.**

**Time and Activities tracking are still required for these positions unless approved by the OAG. For example, if you are funding a custodian, time and activities will not need to be tracked. Anyone providing services to victims, directly or indirectly (accounting, receptionist, etc.) will be required to complete Time and Activities reports.**

**If you budgeted funds in the "Other" category in the table above, please explain what the funds will be used for.**

This could include more than one item. For example, you may record that you are budgeting \$1,000 in other. The explanation could read, Direct Services for Victims or it could read approximately 1/2 for direct services and the balance to develop an app for victims to communicate privately with us. On the FSR, you will not be required to break down those expenses. However, the backup documentation must be retained for 5 years and may be requested during a site visit review.

**By submitting this grant application, I certify that I am a representative of the <sup>\*</sup> above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its**

- attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.**

Save Draft

Submit Form