
2023 PFA Grant Application

PFA Grant Application and Guidelines

Through the Grant Program, the Victims Services Division seeks to ensure that Kansas crime victims: 1) are aware of their rights, 2) have their rights protected, 3) are aware of the services available to them, and 4) have access to quality services.

The State Protection From Abuse Fund (PFA) was established in 1984 and is to be used solely for the purpose of making grants to programs providing:

1. Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children;
2. Counseling and assistance to those victims and their children; or
3. Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.

All moneys credited to the fund pursuant to K.S.A. § 20-367 and 60-2001, and amendments thereto, will be used only for ongoing operating expenses of such programs.

Because of the operational nature of this grant, **you will not be required to provide project goals and objectives.** You will, instead, check off the grant goals that your agency provides below.

In addition, though you may continue to use the Project Budget Narrative as a tool, you do not need to provide the same detailed budget as in the past. There is a table provided below to enter the funding categories that will be supported by this funding. These funding categories are what you will report expenditures on quarterly using the PFA FSR (Financial Status Report).

Which grant goals will the funding address in your agency?

- Temporary emergency shelter for adult victims of domestic violence or sexual assault and their dependent children
- Counseling and assistance to those victims and their children
- Educational services directed at reducing the incidence of domestic violence or sexual assault and diminishing its impact on victims.
- None of the Above

Agencies may select more than one grant goal.

Agency Name

Agency City

Primary Contact for Grant Project/Program *

First Name

Last Name

Email address for Primary Contact *

Phone Number for Primary Contact *



State Protection From Abuse Fund (PFA)

No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor’s Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2023. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. NOTE: there is no guarantee that your full request will be awarded. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants> (<https://ag.ks.gov/victim-services/grants>)

Amount Requested *

\$ USD

Brief description of the agency (history, mission, structure, services offered, etc.) that will be funded by PFA (Protection From Abuse Fund)

Did you receive PFA funding last year? *

- Yes
- No

Please upload your 3rd Quarter PNR if available. (Do not upload any other quarters).

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .rtf, .xls, .xlsx

This will be used by the grant review committee to review current year progress on project goals and objectives. Do not upload quarter 2. If Quarter 3 is not yet available, it will be provided to them separately.

How much PFA funding were you awarded last year?

List the names of grant funded individuals (or pre-approved alternate

attendee), their position title and the number of hours of training in the April 2021 Crime Victim's Rights Conference.



Name of grant funded staff attending CVRC	Position	Total Hours attended CVRC

List community partners. Please include law enforcement, local government, court system contacts, and other agencies with whom you collaborate.

Or upload the 2023 Community Partners New Projects form.

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .xls, .xlsx

This form can be found on our website or via this link (<https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-community-partners.xlsx>).

Check county or counties served by this grant.

Check State Judicial Districts served by this grant.

Number of unduplicated adults served by the PFA (Protection From Abuse Fund) during the SFY 2021? *

Of the number listed above, how many of these (adult) services were related to sexual assault? *

Of the number listed above, how many of these (adult) services were related to domestic violence? *

Number of unduplicated children served by the PFA (Protection From Abuse Fund) during the SFY 2021? *

Of the number listed above, how many of these (child) services were related to sexual assault? *

Of the number listed above, how many of these (child) services were related to domestic violence? *

Please complete the table below to indicate service numbers for both children and adults. *

Number served	ACTUAL SFY 2021 grant project	ACTUAL SFY 2022 7/1/2021–3/31/2022	PROJECTED SFY 2022 7/1/2021–6/30/2022 (use actuals for first 3	PROJECTED SFY 2023 grant project 7/1/2022–
Children				
Adults				
Total Individuals	0	0	0	0


Program Budget Narrative



Operating Expenses for PFA Program	To be Paid by PFA Fund
Salary	
Fringe	
Travel and Training	
Conference/Workshops	
Supplies and Communications	
Facility (incl. Maintenance/Repair)	
Equipment	
Contractual Services	
Other: Please explain in next question.	
GRAND TOTAL	0

Because the PFA funds are intended to support operational expenses, budget categories have been combined and simplified significantly to better enable grantees to utilize the funds. It is not necessary to report budgetary changes within a category. For example, if you have budgeted \$5000 for a salary of person 1 and that person leaves and a new person is hired at a different rate of pay, you will not have to submit a budget revision to reflect a different rate of pay UNLESS YOU INTEND TO CHANGE THE BUDGET CATEGORY TOTAL. Another example is the mileage rate. If the state reduces the mileage reimbursement rate, you will not need to revise your budget to reflect a different number of miles at a different rate AS LONG AS YOUR TOTAL BUDGET FOR THAT CATEGORY WILL REMAIN UNCHANGED. However, you will still submit budget changes if you budget in one category and need to shift funds to another category. For example, you budgeted for a new computer, but someone donated one instead. Now you want to move the funding to supplies. This will require a budget revision. Budgeting monies in equipment will require an EIR form to be completed for any purchase of an asset valued at \$500 or more. If you wish to use the form from the prior grant year, it can be downloaded from the website or from this link.

If you budgeted in Salary and Fringe, please describe the position title, names, and primary function each position serves.

Time and Activities tracking are still required for these positions unless approved by the OAG. 
For example, if you are funding a custodian, time and activities will not need to be tracked. Anyone providing services to victims, directly or indirectly (accounting, receptionist, etc.) will be required to complete Time and Activities reports.

If you budgeted funds in the "Other" category in the table above, please explain what the funds will be used for.

This could include more than one item. For example, you may record that you are budgeting \$1,000 in other. The explanation could read, Direct Services for Victims or it could read approximately 1/2 for direct services and the balance to develop an app for victims to communicate privately with us. On the FSR, you will not be required to break down those expenses. However, the backup documentation must be retained for 5 years and may be requested during a site visit review.

By submitting this grant application, I certify that I am a representative * of the above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.

Save Draft

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