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## 2024 CEVC Grant Application

Agency Name

Agency City

Primary Contact for Grant Project/Program \*

First Name

Last Name

Primary Contact Email Address \*

Primary Contact Phone Number \*



### State Child Exchange and Visitation Centers Fund (CEVC)

*No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor's Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2024. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is*

requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants> (<https://ag.ks.gov/victim-services/grants>)

**Amount Requested \***

\$  USD

**Brief Description of the CEVC Grant Funding Needs**

Limit: 100 words

**Did you receive CEVC funding last year?**

- Yes
- No

**Will the grant funds awarded be used for an existing project/program or a new project/program? \***

- Existing Project/Program: continue existing grant project or program currently funded with grant funds
- New Project/Program: Create a new project, program, or service activity not previously funded with grant funds

New projects will require additional forms and questions to be completed.

**Describe the identified need that will be addressed by the grant project for which CEVC grant funds are requested. \***

**List community partners.**

**Or upload the 2024 Community Partners form from our website. Or use the link below.**

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .xls, .xlsx

This form can be found on our website or via this ([https://ag.ks.gov/docs/systemlibrariesprovider/form-files-sf\\_victimsservicesgrantreports/2022-community-partners-new-projects-cce4c6fa045c6d769d9bff0400a29f96.xlsx?sfvrsn=36b8ab1a\\_0](https://ag.ks.gov/docs/systemlibrariesprovider/form-files-sf_victimsservicesgrantreports/2022-community-partners-new-projects-cce4c6fa045c6d769d9bff0400a29f96.xlsx?sfvrsn=36b8ab1a_0))link (<https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-community-partners.xlsx>).

**If your project includes a new position or employee, please upload the job description.**

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .txt

**Check county or counties in which child exchange services will occur**

- Allen
- Anderson
- Atchison
- Barber
- Barton
- Bourbon
- Brown
- Butler

- Chase
- Chautauqua
- Cherokee
- Cheyenne
- Clark
- Clay
- Cloud
- Coffey
- Comanche
- Cowley
- Crawford
- Decatur
- Dickinson
- Doniphan
- Douglas
- Edwards
- Elk
- Ellis
- Ellsworth
- Finney
- Ford
- Franklin
- Geary
- Gove

- Graham
- Grant
- Gray
- Greeley
- Greenwood
- Hamilton
- Harper
- Harvey
- Haskell
- Hodgeman
- Jackson
- Jefferson
- Jewell
- Johnson
- Kearny
- Kingman
- Kiowa
- Labette
- Lane
- Leavenworth
- Lincoln
- Linn
- Logan
- Lyon

- McPherson
- Marion
- Marshall
- Meade
- Miami
- Mitchell
- Montgomery
- Morris
- Morton
- Nemaha
- Neosho
- Ness
- Norton
- Osage
- Osborne
- Ottawa
- Pawnee
- Phillips
- Pottawatomie
- Pratt
- Rawlins
- Reno
- Republic
- Rice

- Riley
- Rooks
- Rush
- Russell
- Saline
- Scott
- Sedgwick
- Seward
- Shawnee
- Sheridan
- Sherman
- Smith
- Stafford
- Stanton
- Stevens
- Sumner
- Thomas
- Trego
- Wabaunsee
- Wallace
- Washington
- Wichita
- Wilson
- Woodson

Wyandotte

**Check State Judicial Districts served by this grant**

1st Judicial District

2nd Judicial District

3rd Judicial District

4th Judicial District

5th Judicial District

6th Judicial District

7th Judicial District

8th Judicial District

9th Judicial District

10th Judicial District

11th Judicial District

12th Judicial District

13th Judicial District

14th Judicial District

15th Judicial District

16th Judicial District

17th Judicial District

18th Judicial District

19th Judicial District

20th Judicial District

21st Judicial District

22nd Judicial District



- 23rd Judicial District
- 24th Judicial District
- 25th Judicial District
- 26th Judicial District
- 27th Judicial District
- 28th Judicial District
- 29th Judicial District
- 30th Judicial District
- 31st Judicial District

**Number of unduplicated children served by the CEVC (exchange or visitation) during the SFY 2022?**

**Number of unduplicated adults served by the CEVC (exchange or visitation) during the SFY 2022?**

**Please complete the table below to indicate service numbers by Exchange vs. Visitation. \***



	A	B	C	D	E
1	CEVC: Exchanges				
2	Number served	ACTUAL SFY 2022 grant project	ACTUAL SFY 2023 7/1/2022– 3/31/2023 Q1-	PROJECTED SFY 2023 7/1/2022– 6/30/2023 (use	PROJECTED SFY 2024 grant project 7/1/2023–
3	Children				

	A	B	C	D	E
4	Adults				
5	Total Individuals	0	0	0	0
6					
7	CEVC: Visitations				

### Upload Project Budget Narrative \*

Upload a file. No files have been attached yet.

Acceptable file types: .xls, .xlsx

This form may be downloaded from the OAG website or from this link (<https://ag.ks.gov/docs/default-source/forms/victims-grants/2023-project-budget-narrative-cevc.xlsx>). (<https://ag.ks.gov/docs/default-source/forms/victims-grants/2022-project-budget-narrative-cevc.xlsx>)

### Please upload the resumes for all grant-funded staff.

Select up to 6 files to attach. No files have been attached yet. You may add 6 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpl, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

### Proposed Grant Project Goals and Objectives

When planning the 2024 CEVC project, please ensure that the goals and objectives describe fully how the proposed project will provide quality services to victims in the service area specified in the project proposal. Please address the following questions: What will you do for victims during the 2024 grant year?; How will the 2024 CEVC project do this? How will this project incorporate these important values stated above into the goals and objectives for this grant?

New Projects or Agencies: Please provide goals that are consistent with the needs statement.

Objectives: Must be SMART. **Specific, Measurable, Attainable, Relevant, and Time Limited.** The objectives will be used on quarterly reports to measure progress of the project.

Do not make goals and objectives that are complex, difficult to measure, or impossible to meet. With goals, look at the purpose of both the project and the funding and describe what you want to accomplish. Who do you want to serve? How do you want to serve them (services, shelter, safety, victim-centered, confidentiality, etc.)?

Objectives should be measurable--how many, how much, how often.

**Sample Goal:** Provide a clean, safe environment for monitored child exchange services. Facilitate these exchanges to protect them from retaliation and intimidation.

**Sample Objective:** Provide an average of 25 supervised exchanges per month (approximately 300/grant year).

**Data provided to the OAG, person(s) responsible, tasks, and timeframe:** In this space, describe what information you will provide to the OAG quarterly, who is responsible to accomplish the goals/objectives, how you will measure your accomplishments and identify any project milestones. How will the OAG know that your project is a success?

**Goal #1 \***

Limit: 200 words

**Objective 1.1 \***

Limit: 300 words

**Data provided to the OAG, person(s) responsible, tasks, and timeframe. \***

**Objective 1.2**

Limit: 300 words

**Data provided to the OAG, person(s) responsible, tasks, and timeframe.**

**Objective 1.3**

Limit: 300 words

**Data provided to the OAG, person(s) responsible, tasks, and timeframe.**

**Goal #2**

Limit: 200 words

**Objective 2.1**

**Data provided to the OAG, person(s) responsible, tasks, and timeframe.**

**Objective 2.2**

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

**Objective 2.3**

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

**Goal #3**

Limit: 200 words

**Objective 3.1**

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

**Objective 3.2**

**Data provided to the OAG, person(s) responsible, tasks, and timeframe.**

**Objective 3.3**

**Data provided to the OAG, person(s) responsible, tasks, and timeframe.**

**Project Staffing Pattern and Project Coordination (see description below) \***

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- Describe the staffing pattern that will meet the proposed grant project goal(s), objectives, and evaluation. Describe grant funded job duties or functions of personnel listed, noting any new duties and functions to be done as a result of the grant.
- Include persons responsible for achieving objectives and the supervisors of the individuals, who may not be grant-funded employees.
- Include all staff responsible for monitoring and evaluating the proposed grant project’s progress.
- Use the official “Position Title” for each employee. The “Position Title” and the “Employee’s Name” in that position must be consistent throughout the entire grant application and all attachments. If the position is vacant, please specify as “Vacant”.
- State how the proposed grant project will coordinate with existing agencies and local resources for the population to be served.

**Project Monitoring (see description below) \***

Limit: 300 words

- Describe the procedure for monitoring the proposed grant project.
- Who will track the proposed grant project throughout the grant project period?
- What data will be collected?
- How will the information that is monitored be used to encourage success of the proposed grant project?

## Project Evaluation

Limit: 300 words

- Describe the criteria that will be used to evaluate the effectiveness and quality of services provided through the proposed grant project.
- The evaluation should be designed to provide an objective assessment of the effectiveness or input of the proposed grant project.
- Specify the procedures to be used and how the information/data collected will be used to improve the proposed grant project.
- At a minimum, explain how the proposed objectives will be measured and how it will be determined whether the grant project is effectively and efficiently reaching the proposed goal(s) and objectives.

**The OAG requires all CEVC agencies receiving grant funds to maintain a CEVC manual and forms compliant with our CEVC guidelines. Please certify that you have a complete Policy and Procedures Manual and forms compliant with the OAG guidelines.**

Yes

No

To review the OAG CEVC Manual, use this link ([https://ag.ks.gov/docs/publications/child-exchange-and-visitation-center-guidelines.pdf?sfvrsn=149ec2c5\\_4](https://ag.ks.gov/docs/publications/child-exchange-and-visitation-center-guidelines.pdf?sfvrsn=149ec2c5_4)).

CEVC grantees will provide a copy of their agency manual and forms to the OAG when requested.

**Has your CEVC Manual or forms been updated in the past 12 months? \***

Yes

No

**By submitting this grant application, I certify that I am a representative of the above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.** \*

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