
2023 CEVC Grant Application

Agency Name

Agency City

Primary Contact for Grant Project/Program *

First Name

Last Name

Primary Contact Email Address *

Primary Contact Phone Number *

State Child Exchange and Visitation Centers Fund (CEVC)

No maximum or minimum dollar amount has been established for individual grant awards. However, our agency has been notified by the Governor's Division of the Budget that grant funds comprised of State General Fund dollars could be reduced in SFY 2023. Other grant funds could also be impacted by a reduction in their funding streams as well. If your agency received a grant in the previous state fiscal year and is requesting funds for continuation of the same grant project, it is strongly suggested to limit your requested grant amount to the same or a lesser amount than you received last year. To view the total amount and awards received last year, please visit the Victim Services Grant Program website at <https://ag.ks.gov/victim-services/grants> (<https://ag.ks.gov/victim-services/grants>)

Amount Requested *

\$ USD

Brief Description of the CEVC Grant Funding Needs

Limit: 100 words

Did you receive CEVC funding last year?

- Yes
 No

Please upload your 3rd Quarter PNR if available. (Do not upload any other quarters).

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .xls, .xlsx

This will be used by the grant review committee to see progress toward the 2022 grant project goals. Do not upload Quarter 2.

Did the CEVC grant assurance list any Special Conditions for SFY 2022? *

- Yes
 No

Please list all Special Conditions on the CEVC grant assurance for State Fiscal Year 2022. *

Were all of the Special Conditions resolved? *

- Yes
 No

If resolved, please describe how. *

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .xls, .xlsx

This will be used by the grant review committee to demonstrate progress toward 2021 project goals and objectives. Do **not** upload Q2.

Will the grant funds awarded be used for an existing project/program or a new project/program? *

- Existing Project/Program: continue existing grant project or program currently funded with grant funds
- New Project/Program: Create a new project, program, or service activity not previously funded with grant funds

List the names of grant funded individuals (or pre-approved alternate attendee), their position title and the number of hours of training in the April 2022 Crime Victim's Rights Conference.



Name of grant funded staff attending CVRC	Position	Total Hours attended CVRC

OR: Upload the training logs for grant funded individuals.

Choose File

Select up to 4 files to attach. No files have been attached yet. You may add 4 more files.

Acceptable file types: .doc, .docx, .odt, .pdf, .rtf, .txt

New projects will require additional forms and questions to be completed.

Describe the identified need that will be addressed by the grant project for which CEVC grant funds are requested. *



Are other agencies providing this same service within your service area? *

Limit: 200 words

If there is duplication of services, please explain why you believe your agency needs to offer this service. (Is the other agency at capacity?)

Define the population(s) identified in the applicant's community considered to be underserved because of ethnic, racial, or cultural background; language diversity; differently-abled; or geographic isolation, etc. *

Limit: 200 words

Describe your plan to reach and provide services to those populations. *

Limit: 200 words

Describe the process within the agency for serving limited English proficiency victims. *

Limit: 200 words

List community partners.

Or upload the 2023 Community Partners form from our website. Or use the link below.

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf

This form can be found on our website or via this link.

Please upload letters of support for the project.

Select up to 6 files to attach. No files have been attached yet. You may add 6 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf

Three letters of support are required from government entities and community partners.

If your project includes a new position or positions, please upload the job description.

Upload a file. No files have been attached yet.

Acceptable file types: .doc, .docx, .pdf, .txt

Check county or counties in which child exchange services will occur

Check State Judicial Districts served by this grant

Number of unduplicated children served by the CEVC (exchange or visitation) during the SFY 2020?

Number of unduplicated adults served by the CEVC (exchange or visitation) during the SFY 2020?

Please complete the table below to indicate service numbers by Exchange vs. Visitation. *



CEVC: Exchanges				
Number served	ACTUAL SFY 2021 grant project	ACTUAL SFY 2022 7/1/2021– 3/31/2022	PROJECTED SFY 2022 7/1/2021– 6/30/2022 (use actuals for first 3	PROJECTED SFY 2023 grant project 7/1/2022–
Children				
Adults				
Total Individuals	0	0	0	0
CEVC: Visitations				
Number served	ACTUAL SFY 2021 grant project	ACTUAL SFY 2022 7/1/2021– 3/31/2022	PROJECTED SFY 2022 7/1/2021– 6/30/2022 (use actuals for first 3	PROJECTED SFY 2023 grant project 7/1/2022–
Children				
Adults				
Total Individuals	0	0	0	0

Upload Project Budget Narrative *

Choose File

Upload a file. No files have been attached yet.

Acceptable file types: .xls, .xlsx

This form may be downloaded from the OAG website or from this link

Please upload the resumes for all grant-funded staff.

Choose File

Select up to 6 files to attach. No files have been attached yet. You may add 6 more files.

Acceptable file types: .csv, .doc, .docx, .odt, .pdf, .rtf, .txt, .wpd, .wpf, .gif, .jpg, .jpeg, .png, .svg, .tif, .tiff

Proposed Grant Project Goals and Objectives

When planning the 2023 CEVC project, please ensure that the goals and objectives describe fully how the proposed project will provide quality services to victims in the service area specified in the project proposal. Please address the following questions: What will you do for victims during the 2023 grant year?; How will the 2023 CEVC project do this? How will this project incorporate these important values stated above into the goals and objectives for this grant?

New Projects or Agencies: Please provide goals that are consistent with the needs statement.

Objectives: Must be SMART. **Specific, Measurable, Attainable, Relevant, and Time Limited.** The objectives will be used on quarterly reports to measure progress of the project.

Do not make goals and objectives that are complex, difficult to measure, or impossible to meet. With goals, look at the purpose of both the project and the funding and describe what you want to accomplish. Who do you want to serve? How do you want to serve them (services, shelter, safety, victim-centered, confidentiality, etc.)?

Objectives should be measurable--how many, how much, how often.

Sample Goal: Provide a clean, safe environment for monitored child exchange services. Facilitate these exchanges to protect them from retaliation and intimidation.

Sample Objective: Provide an average of 25 supervised exchanges per month (approximately 300/grant year).

Data provided to the OAG, person(s) responsible, tasks, and timeframe: In this space, describe what information you will provide to the OAG quarterly, who is responsible to accomplish the goals/objectives, how you will measure your accomplishments and identify any project milestones. How will the OAG know that your project is a success?

Goal #1 *

Limit: 200 words

Objective 1.1 *

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe. *

Limit: 300 words

Objective 1.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 1.3

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Goal #2

Limit: 200 words

Objective 2.1

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 2.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 2.3

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.



Goal #3

Limit: 200 words

Objective 3.1

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Objective 3.2

Limit: 300 words

Data provided to the OAG, person(s) responsible, tasks, and timeframe.

Limit: 300 words

Objective 3.3

Data provided to the OAG, person(s) responsible, tasks, and timeframe.



Project Staffing Pattern and Project Coordination (see description below) *

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Limit: 400 words

- Describe the staffing pattern that will meet the proposed grant project goal(s), objectives, and evaluation. Describe grant funded job duties or functions of personnel listed, noting any new duties and functions to be done as a result of the grant.
- Include persons responsible for achieving objectives and the supervisors of the individuals, who may not be grant-funded employees.
- Include all staff responsible for monitoring and evaluating the proposed grant project's progress.
- Use the official "Position Title" for each employee. The "Position Title" and the "Employee's Name" in that position must be consistent throughout the entire grant application and all attachments. If the position is vacant, please specify as "Vacant".
- State how the proposed grant project will coordinate with existing agencies and local resources for the population to be served.

Project Monitoring (see description below) *

Limit: 300 words

- Describe the procedure for monitoring the proposed grant project.
- Who will track the proposed grant project throughout the grant project period?
- What data will be collected?
- How will the information that is monitored be used to encourage success of the proposed grant project?

Project Evaluation

- Describe the criteria that will be used to evaluate the effectiveness and quality of services provided through the proposed grant project.
- The evaluation should be designed to provide an objective assessment of the effectiveness or input of the proposed grant project.
- Specify the procedures to be used and how the information/data collected will be used to improve the proposed grant project.
- At a minimum, explain how the proposed objectives will be measured and how it will be determined whether the grant project is effectively and efficiently reaching the proposed goal(s) and objectives.

The OAG requires all CEVC agencies receiving grant funds to maintain a CEVC manual and forms compliant with our CEVC guidelines. Please certify that you have a complete Policy and Procedures Manual and forms compliant with the OAG guidelines.

- Yes
- No

To review the OAG CEVC Manual, use this link.

CEVC grantees will provide a copy of their agency manual and forms to the OAG when requested.

Has your CEVC Manual or forms been updated in the past 12 months? *

- Yes
- No

By submitting this grant application, I certify that I am a representative of the above listed agency and am authorized to submit this grant application on their behalf. I further declare that I have shared the application, its attachments, and budgets with the appropriate management and board members for their review and approval. All information is accurate and correct to the best of my knowledge. Should a discrepancy be discovered, I will notify the Office of the Attorney General Victim Services Division immediately.

Save Draft

Submit Form