

GUIDELINES: CAC

The Office of Attorney General Derek Schmidt is accepting applications for the State Fiscal Year (SFY) 2022 State Children's Advocacy Center Fund (CAC) grant program. The following information defines guidelines, purpose, eligibility and fund limitations criteria for the application to the OAG State Children's Advocacy Center Fund, as authorized by K.S.A. § 20-370 and K.S.A. § 74-7336. If you have questions regarding this document or the grant program, contact Tracey Goering, Grant Monitor, at (785) 368-7463 or tracey.goering@ag.ks.gov.

ELIGIBLE APPLICANTS

Applicants for this grant must be recommended by the Children's Advocacy Centers of Kansas, Inc. Though the OAG prefers that all CACs are accredited through this agency, we will accept applications for those recommended by the accrediting agency (primarily new agencies).

ELIGIBLE EXPENDITURES

These funds should be used primarily to support the operations of agencies serving child abuse victims and their non-offending family members.

Multi-program or "umbrella" agencies must pro-rate all agency expenses related to facility & telecommunications. CAC Funds may only be used for expenses to operate the CAC program.

- All documentation must include proof of expense, proof of payment, and must be maintained by the grantee for 5 years after the close of the grant.
- All funds will be paid on a reimbursement basis.
- All funds must be completely spent no later than the close of the grant cycle (7/1/2021 to 6/30/2022).
- "Pre-payments" for expenses outside the grant cycle are not allowable.

LIMITATIONS OF FUND USE

1. These grant funds shall not supplant federal, state, or local funds that would be available otherwise for grant projects for child abuse and neglect projects.
2. To be considered allowable, salaries, personnel costs, equipment, and hardware costs must be necessary and essential to the CAC Agency.
3. Construction or land acquisitions, including mortgage payments, are not allowable costs.
4. The use of grant funds is prohibited for grant projects that offer a low probability of improving services to children as determined by fiscal and project audits and grant reviews.

5. Because of limited funding, items such as magazine subscriptions, membership dues, etc., will not be allowed.
6. The use of grant funds to pay for gift cards or fuel vouchers is not allowed.
7. For purposes of this application and grant program, equipment is defined as assets with a useful life of one year or more and a cost of \$500 or more.
8. Grant project funds cannot be used to attend conferences, training or meetings that occur **outside** the state of Kansas.
9. Indirect costs are not allowed.
10. Food may not be purchased with the use of grant funds.
11. Grant funds may not be used to reimburse mileage expenses in excess of \$.55 per mile or the applicant's approved policy rate, whichever is lower. If the applicant chooses to reimburse at a rate in excess of this amount, per their organization's policy, the applicant should be aware that no grant funds administered by the Kansas Attorney General's Office may be used to make up the difference.