



STATE OF KANSAS  
OFFICE OF THE ATTORNEY GENERAL

**KRIS W. KOBACH**  
ATTORNEY GENERAL

MEMORIAL HALL  
120 SW 10TH AVE., 2ND FLOOR  
TOPEKA, KS 66612-1597  
(785) 296-2215 • FAX (785) 296-6296  
WWW.AG.KS.GOV

**Job Title:** Assistant Solicitor General (ASG)  
**Division:** Solicitors  
**Job ID:** 207894

**Classified/Unclassified Service:** Unclassified (At-Will)  
**Full-Time/Part-Time:** Full-Time  
**FLSA:** Exempt  
**Location:** Topeka, Kansas (Shawnee County)  
**Eligible to Receive Benefits:** Yes  
**Veterans' Preference Eligible:** Yes  
**Work Schedule:** Monday-Friday

***Hybrid: Two-Day Remote Work Schedule Available after one year in the position***

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**Annual Salary Range:** Salary commensurate with experience; expected hiring range \$86,000 - \$100,000/year

The [Kansas Attorney General](#) is seeking aggressive-but-thoughtful appellate litigators to work with his Solicitor General to take on some of the most interesting and important legal issues the office handles.

The Solicitor General's Office has two main responsibilities: (1) representing Kansas' interests in civil and criminal appeals in state and federal courts, and (2) researching and drafting formal Attorney General Opinions requested by state officers. Assistant Solicitors also occasionally appear in trial courts for habeas suits and other quasi-appellate proceedings.

An attorney in this division must have exceptional writing and research skills. Strategic vision, political savvy, and a desire to "think deep thoughts" about the law are likewise necessary. The successful candidate will be able to quickly see the second- and third-order effects of his or her legal arguments, both in a particular case and in the development of the law more broadly.

*The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They may not include all job duties performed by employees on this job title, and additional duties may be added.*

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## Qualifications

### Licensing & Certification

- Certificate of admission and membership in good standing with the Bar of the Supreme Court of Kansas or eligible for admission on waiver
- A valid driver's license

### Minimum Qualifications

- At least two (2) years post-J.D. experience

## Preferred Qualifications

- Federal or state appellate clerkship
  - Experience on law review or other student-edited journal
  - Top 25% of law school graduating class
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## Post-Offer, Pre-employment Requirements

- As a condition of employment, candidate(s) are subject to a pre-employment screening process to include a fingerprint and name-based criminal history records check and reference/background check of past and present employers. The pre-employment screening process will be waived for current OAG personnel who have previously completed the screening requirements.
- In this position, you would be authorized access to private information to the extent necessary to perform the assigned duties. Employees of the OAG are required to protect against unauthorized access to such information, ensure the security and privacy of such information, and disclose any anticipated threats or hazards to such information. Employees must be cautious not to release this information to the public or other individuals, including but not limited to OAG employees who have not been authorized or who do not have a legitimate organizational, departmental, or business need to know. Any questions regarding releasing such information to another person should be directed to the employee's supervisor.

## Recruiter Contact Information

- **Name:** Jude Overton
- **Email:** [careers@ag.ks.gov](mailto:careers@ag.ks.gov)
- **Phone:** (785) 296-3666

## Job Application Process

Submit the following documents via email to [careers@ag.ks.gov](mailto:careers@ag.ks.gov):

- Cover Letter (optional)
- Resume
- Writing Sample (no more than ten pages)
- Law school transcript if practicing for less than four years
- DD214 (if you are claiming Veteran's Preference)

***Application should note the number of appellate arguments and/or trial-court closing arguments the applicant has performed.***

## How to Claim Veterans Preference

**Veterans' Preference Eligible (VPE):** Former military personnel or their spouse that have been verified as a "veteran"; under K.S.A. 73-201 will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determine by the hiring manager.

[Learn more about claiming Veteran's Preference](#)

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## Equal Employment Opportunity

The Office of the Kansas Attorney General is an equal opportunity employer. We recognize and value the uniqueness of each individual person. We believe the best workplaces bring together

employees with diverse skill sets, backgrounds, experiences, and viewpoints to achieve common goals. We see this as the best way to realize our Office's mission. We work to ensure all employees are treated fairly and have equal opportunity. We prohibit and strongly condemn discrimination on any basis protected by law. We strive to create and to cultivate a workplace environment where every employee is treated with dignity and respect as a valued member of our team.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter.