Job Title: Assistant Attorneys General – Entry-Level

Classified/Unclassified Service: Unclassified (At-Will)
Full-Time/Part-Time: Full-Time
FLSA: Exempt
Location: Topeka, Kansas (Shawnee County)
Eligible to Receive Benefits: Yes
Veterans’ Preference Eligible: Yes
Work Schedule: Monday-Friday

Annual Salary Range: Salary commensurate with experience; expected hiring range $79,000-$81,000/year

The Office of the Kansas Attorney General (OAG) seeks dynamic attorneys who are new to the practice of law and desire a rewarding career in government service, helping Kansans insure the full enjoyment of their rights as American citizens. We want new attorneys who can carry on the Office’s reputation for integrity, efficiency, and professionalism. If you’re a bold-but-thoughtful attorney with concern for your fellow citizens, we want to talk to you.

We have entry-level Assistant Attorney General (AAG) opportunities across the agency. In this role, new AAGs are assigned to a specific division based on the applicant’s interest. Over the first 1-2 years of employment, the AAG will receive mentoring and work assignments from all sections or functional areas within that division, helping the attorney build a solid foundation in the full scope of a division’s responsibilities, as well as important skills that will serve him or her well as their career advances. After this initial rotation, the AAG will be given a specific assignment based on the agency’s staffing needs and the experience and interests developed during their first year of employment. A brief overview of each division is provided below.

These positions would begin in March or August 2024, following the bar exam. Due to the investment the OAG intends to put into these attorneys, the Attorney General expects that selectees commit to at least two years with the Office.

Specific Opportunities

The OAG has one opening in each of its legal divisions. Those divisions are described below.

CIVIL DIVISION
The Civil Division operates as a general-service law firm for the State of Kansas and its many constituent agencies. Attorneys in Affirmative Civil Enforcement (ACE) pursue plaintiff-side administrative and district-court suits to enforce the law or the State’s rights under a contract or
statute. These cases can involve debt collection, disciplinary actions involving licensed professions, asset forfeiture, and more. The **Defensive Litigation** section defends the State and its agencies in all manner of defensive litigation: torts, employment suits, prisoner litigation, wrongful conviction claims, contract disputes, civil rights claims, appeals from administrative decisions, and a host of other civil suits. The **Legal Oversight & Government Counsel (LOGiC)** section is essentially the Office’s in-house counsel wing; LOGiC attorneys provide legal advice as general counsel to agencies across State government.

**Criminal Division**
The Criminal Division houses a team of the best prosecutors in Kansas. In the **Economic Crimes** section, attorneys prosecute cases involving elder and dependent adult fiduciary abuse and exploitation, securities fraud, insurance fraud, tax violations, organized retail crime, illegal gambling, and other economic crimes. Attorneys in **Major Crimes** work in conjunction with county and district attorneys to initiate and prosecute major felony cases, primarily homicides and child sex crimes. And the **Medicaid Fraud** section deals with Medicaid provider fraud; fraud in the administration of the Medicaid program; and abuse, neglect, and exploitation involving Medicaid-funded facilities.

**Public Protection Division**
The Public Protection Division has a wide-ranging mission with one overriding priority: keeping Kansans safe. Its litigators fight to maintain a fair and competitive business environment, ensure all levels of government in our state remain open and transparent, and work to ensure our citizens are safe from sexually violent predators. Attorneys in **Antitrust & Business Organizations** protect consumer welfare and market competition by enforcing federal and state laws prohibiting restraints on trade—such as coercive behavior, price fixing, engaging in market divisions, and conducting mergers that create monopolies. The **Charities & Financial Scams** section enforces the Charitable Organizations & Solicitations Act and works to identify bogus charities and other financial scams that are preying on Kansans; this section is a national leader on cryptocurrency issues. **Consumer Protection** attorneys work to educate consumers and businesses regarding deceptive and unconscionable practices, and sue those who engage in those practices. Our primary focus is consumer advocacy and timely resolution of matters in ways that put money back in consumers’ pockets. The **Open Government** section investigates possible violations of the Kansas Open Meetings Act and Kansas Open Records Act and takes appropriate action when violations are found, including administrative or court proceedings. Finally, the **Sexually Violent Predator (SVP)** section handles civil commitments under the Sexually Violent Predator Act and manages post-commitment reviews and other proceedings.

**Office of the Solicitor General (OSG)**
Attorneys in this division represent Kansas’ interests in civil and criminal appeals in state and federal courts, and also appear in trial courts for habeas suits and other quasi-appellate proceedings. Attorneys here are also responsible for drafting official Attorney General Opinions in response to inquiries from other government officials.

**Special Litigation & Constitutional Issues Division**
This division handles lawsuits and regulatory comments involving constitutional issues or the Attorney General’s important policy priorities. Attorneys in Special Litigation handle high-profile cases that attract public and press attention: for example, suing the federal government over unlawful regulations, defending Kansas laws against constitutional challenges, or bringing cases to force local governments or State agencies to comply with the law. We seek aggressive and thoughtful litigators who take an entrepreneurial and opportunistic approach to protecting constitutional rights across the board.
The above statements are intended to describe the general nature and level of work being performed by persons assigned to this title. They may not include all job duties performed by employees on this job title and additional duties may be added.

Qualifications

Licensing & Certification
- Membership in good standing with the Bar of the Supreme Court of Kansas, or eligible for admission (selectees not yet admitted in Kansas may start as a law clerk, with promotion to AAG upon admission to practice)
- A valid driver's license

Minimum Qualifications
- Less than two (2) years post-J.D. experience

Preferred Qualifications
- Judicial clerkship
- Experience on law review or other student-edited journal
- Top 25% of law school graduating class

Post-Offer, Pre-employment Requirements
- As a condition of employment, candidate(s) are subject to a pre-employment screening process to include a fingerprint and name-based criminal history records check and reference/background check of past and present employers. The pre-employment screening process will be waived for current OAG personnel who have previously completed the screening requirements.

- In this position, you would be authorized access to private information to the extent necessary to perform the assigned duties. Employees of the OAG are required to protect against unauthorized access to such information, ensure the security and privacy of such information, and disclose any anticipated threats or hazards to such information. Employees must be cautious not to release this information to the public or other individuals, including but not limited to OAG employees who have not been authorized or who do not have a legitimate organizational, departmental, or business need to know. Any questions regarding releasing such information to another person should be directed to the employee’s supervisor.

Recruiter Contact Information
- Name: Jude Overton
- Email: careers@ag.ks.gov
- Phone: (785) 296-3666

Job Application Process
Submit the following documents via email to careers@ag.ks.gov:
- Cover Letter particularly describing which section you are interested in and why (generic cover letters will be rejected)
- Resume
- Writing Sample (no more than ten pages)
How to Claim Veterans Preference

Veterans' Preference Eligible (VPE): Former military personnel or their spouse that have been verified as a "veteran"; under K.S.A. 73-201 will receive an interview if they meet the minimum competency factors of the position. The veterans' preference laws do not guarantee the veteran a job. Positions are filled with the best qualified candidate as determine by the hiring manager.

Learn more about claiming Veteran’s Preference

Equal Employment Opportunity

The Office of the Kansas Attorney General is an equal opportunity employer. We recognize and value the uniqueness of each individual person. We believe the best workplaces bring together employees with diverse skill sets, backgrounds, experiences, and viewpoints to achieve common goals. We see this as the best way to realize our Office’s mission. We work to ensure all employees are treated fairly and have equal opportunity. We prohibit and strongly condemn discrimination on any basis protected by law. We strive to create and to cultivate a workplace environment where every employee is treated with dignity and respect as a valued member of our team.

If you wish to identify yourself as a qualified person with a disability under the Americans with Disabilities Act and would like to request an accommodation, please address the request to the agency recruiter.